

Employee Behavior Datasheet

Learner: _____

Date: _____

Job Location: _____

Shift duration: _____

Staff initials: _____

Time of observation: _____

Domain	Definition	Data*
Indication of preferences	Affect—how did the learner appear? Define what happy and unhappy look like for them. Record vocal/verbal reports of enjoyment and/or discontent.	
Rate of Production	Define what the ideal rate of production is for this job.	
Engagement	Define what engagement is for this learner at this job.	
Quality control	Define what quality production looks like for this job.	
Social niceties/ Soft skills	What social niceties/soft skills are you tracking for this learner? Define these behaviors.	
Challenging behavior	What challenging behavior are you tracking for this learner? Define these behaviors. Specifically think about what behaviors may interfere with obtaining and maintaining employment.	

**Include information here on how data will be taken for each behavior, e.g., frequency, duration, latency, interval, and how often it will be taken, e.g., continuous, intermittent, probe.*

Note: This datasheet should be customized to each individual learner.